

Spatial Industries Business Association

By-Laws



V 1.2, 16 October 2015

By-Laws

1. Corporate Governance

- 1.1. The Board of Directors is the supreme governing body and must exercise the powers granted by the Constitution of the Association in accordance with the Corporations Law.
- 1.2. The Association shall for the time being adopt the Carver Model of Policy Governance
- 1.3. The Board of Directors may appoint staff or equivalent resources as it sees fit and delegate to such staff all and any necessary powers and authority that it deems appropriate.
- 1.4. The senior staff position shall hold the title of Chief Executive Officer or such other title as the Board of Directors determines from time to time.
- 1.5. Where these Bylaws are silent on an issue the Board of Directors is the supreme authority to arbitrate and its decision is final and binding.

2. SIBA Branch Organisations

- 2.1. A SIBA Branch Organisation is a recognised group of members who have come together of their own volition and sought recognition as such, or by the organisation recognising an opportunity and inviting members to come together.
- 2.2. Members of the Association may at any time apply to the Board of Directors to form a SIBA Branch Organisation.
- 2.3. A SIBA Branch Organisation may be established anywhere at the Directors' discretion
- 2.4. The intent to form a SIBA Branch Organisation shall be communicated by the CEO to all SIBA members
- 2.5. Membership of a SIBA Branch Organisation shall be limited to those member firms which have permanent staff or a business interest in the area of the SIBA Branch Organisation as defined by the members or the Directors and recognised as such
- 2.6. The Directors shall consider an application to form a SIBA Branch Organisation at the first Board meeting following the receipt of the application, subject to the application being received 14 days prior to the Board meeting.
- 2.7. SIBA Branch Organisations shall have a Champion or Co-ordinator who shall be a representative of a Business Member or potential Business Member
- 2.8. The Champion shall be elected or appointed by whatever method the members of the SIBA Branch Organisation and the Directors see fit.
- 2.9. If a SIBA Branch Organisation loses the Champion who was recognised at the time of recognition of the SIBA Branch Organisation, and a new Champion is not found within 60 days, then the recognition of the SIBA Branch Organisation may be revoked.

- 2.10. Meetings of members of a SIBA Branch Organisation shall follow the normal protocols for the holding of business meetings but may be organised at times and places as the members of the SIBA Branch Organisation see fit.
- 2.11. The SIBA Branch Organisation works principally through the CEO under the Association's Policy Governance system.
- 2.12. The roles and responsibilities of a SIBA Branch Organisation include:
 - 2.12.1. To raise and discuss issues of concern to members
 - 2.12.2. To communicate issues that require resolution to the CEO for action
 - 2.12.3. To assist in the resolution of issues through branch-specific knowledge and discussion
 - 2.12.4. To advise the CEO of any activities within the SIBA Branch Organisation, including records of meetings, and other items of information as requested from time to time
 - 2.12.5. To provide input to and implement SIBA's policies and programs generally
 - 2.12.6. To disseminate and promote the policies and programs of the Association
 - 2.12.7. To provide local liaison and contact knowledge when it is necessary for SIBA to make representations to state, territory or local government representatives and officials
 - 2.12.8. recommend persons to represent the industry on relevant government bodies
 - 2.12.9. To promote and assist with networking seminars and functions
 - 2.12.10. To promote membership of SIBA to potential members
 - 2.12.11. To promote and encourage the growth of the spatial information industry
 - 2.12.12. To use official formats and styles for all communications with outside persons and provide a copy to the CEO for the official record
- 2.13. A SIBA Branch Organisation may not be a signatory to a document prepared by external parties, or take any action that is binding on the Association except with the written authority of the Directors or their duly constituted delegate.
- 2.14. Notwithstanding clause 2.12, a SIBA Branch Organisation may make representation in writing to the Board on matters of Association Policy or grievance with process and the Directors will be bound to consider that representation at their next meeting provided that genuine attempts have been made to resolve the issue with the CEO

- 2.15. The CEO and staff or other resources, wherever they are domiciled, shall provide executive assistance to all SIBA Branch Organisations and members to provide electronic and other systems to assist in communications, discussion and recording
- 2.16. The CEO, acting within his or her authority, may employ one or more staff members (either full time or part time) or other resources who are domiciled in the area of the SIBA Branch Organisation to provide direct support and assistance. All staff or other resources shall be under the management of the CEO.

3. **Membership Model**

- 3.1. The Membership Model provides for a range of member benefits through Membership Tiers for each Member Category. Member Categories currently include:
 - 3.1.1. Business Member - defined as any business entity in the spatial industry that is not involved in the setting of government policy, is active in the commercial environment and does not receive recurrent Treasury funding in support of its activities.
 - 3.1.2. Individual Member – defined as an individual that actively supports the spatial industry and advocates commercial activities within this area e.g. Lawyer Partners. Individual Member may also be of interest to companies that encourage extra-curricular interests such as some software development companies that encourage senior staff to take up a community interest.

Emeritus Individual Member – this is an honorary Individual membership offered to people who have retired from business and have made a significant contribution to the spatial industry.
 - 3.1.3. Member – defined as any Spatial Industry service organisations, professional training programs, colleges/universities, government agencies, government-owned corporations and non-profit organizations that have an interest in the spatial industry.
 - 3.1.4. Alliance Member - Tailored package to suit individual business needs. Alliance Members can be, for example, any individual, corporation or organisation that intends to support the Company and its objects through patronage, sponsorship, or other types of financial or in-kind support.
- 3.2. Only Representatives in the Business Member category have the right to vote at general meetings and elections for the Board. Business members are entitled to one vote per company at the AGM and are entitled to nominate for a SIBA Board position.
- 3.3. The CEO has the delegation to interpret these rules relating to membership tiers and the services and rights available to each on a case by case basis.
- 3.4. The Directors shall determine, from time to time, the subscription to be attached to each tier.

4. **Membership Tiers**

4.1. The subscription fees for members of the Association fall into three tiers — Basic, Enhanced, and Full.

4.1.1. Tier 1: The Basics

Our business wants to support the spatial industry, be represented and have access to information about ethics, standards and best practices. Would be applicable to sole traders and partnerships.

4.1.2. Tier 2: Enhanced Access

Our business desires to become stronger with access to the latest ideas and innovations, professional development resources and SIBA discounts. Would be applicable to small to medium enterprise.

4.1.3. Tier 3: Full Suite of Benefits

Our business aspires to be a leader in the spatial industry, wants the full suite of SIBA's products and support services and recognition for our commitment to the industry. Would be applicable to larger firms.

A New Membership Structure

Membership Types

Individual

Professionals and Retired Professionals. Individual membership may be of interest to people who have an interest in the spatial industry but their business is not active in the industry e.g. Lawyer Partners. It may also be of interest to companies that encourage extra-curricular interests such as some software development companies that encourage senior staff to take up a community interest.

Emeritus – this is an honorary membership offered to people who have retired from business and have made a significant contribution to the spatial industry

Business

SIBA is your community of excellence. An organisation whose primary or intended business is the commercial provision of spatial related services.

Associate

Spatial Industry service organisations, professional training programs, colleges/universities, government agencies, government-owned corporations and nonprofit organizations that have an interest in the spatial industry.

Alliance

Tailored package to suit your individual business needs.

Member Benefits

Advocacy – Influence your industry

- Participate in Advocacy group
- Access to industry reports and white papers
- Influence Government decisions and policy

Research, Statistics, Guidelines – Quantify the spatial industry

- Salary Survey
- Access to guidelines

Member – Network and grow your business

- Participate in knowledge communities
- Website User Account and login
- Free web listing on SIBA website
- Use of the SIBA Membership logo
- Official welcome and presentation of Membership certificate
- Access to member listing
- Regular newsletters
- Networking access

Committee/Board Participation – Shape the spatial industry

- Join local Regional Management Group committees and respond to local/state issues as they develop
- Nominate for a position on the SIBA Board of Directors

Business Building – *Build your profile and influence*

- Nominate which brand-building opportunity suits your business
- Sponsor a breakfast, lunch or participate in the national Locate Conference or tailor a package to suit

Discounted rates - *Save money*

- Enjoy discounted member rates and relevant events and VIP event registration

Awards and recognition – *Recognise Excellence*

- Unlimited complimentary awards entry
- Leverage off awards and build celebrate your business success

Three tiers

Tiered SIBA membership is offered so a company can choose its own level of engagement and benefits

Entry level is kept easily affordable so upselling is directed at existing members.

Tier 3: Full Suite of Benefits

Our business aspires to be a leader in the spatial industry, wants the full suite of SIBA’s products and support services and recognition for our commitment to the industry. Would suit a larger organisation.

Tier 2: Enhanced Access

Our business desires to become stronger with access to the latest ideas and innovations, professional development resources and SIBA discounts. Would suit small to medium enterprise.

Tier 1: The Basics

Our business wants to support the spatial industry, be represented and have access to information about ethics, standards and best practices. Would suit sole traders and partnerships.

SIBA Membership Structure

Category Tier	Business	Associate	Individual	Alliance
Tier 1 – Basic KNOWLEDGE AND NETWORKING	\$950	\$950	\$420	\$Neg
Tier 2 – Enhanced KNOWLEDGE, NETWORKING, GROWTH AND PARTNERSHIP	\$2950	\$2950		\$Neg
Tier 3 – Full KNOWLEDGE, NETWORKING, GROWTH, PARTNERSHIP, PROFILE AND INFLUENCE	\$7950	\$7950		\$Neg

Voting

Business Members

Business members are entitled to one vote per company at the AGM and are entitled to nominate for a SIBA Board position.

Associate Members

Associate Members receive basic SIBA benefits and services but are not able to vote or hold office. Each tier would be mirrored for Associate Class membership. Government membership would include local, state and federal government agencies.

Individual Members

Individual Members are not entitled to vote at the AGM or entitled to nominate for a SIBA Board position. Individual Members can participate and vote at state level on relevant state issues.

Alliance Members

Alliance Members are not entitled to vote at the AGM or entitled to nominate for a SIBA Board position. Alliance Members can participate and vote at state level on relevant state issues.

Pro Rata Fees

Applicants who join (or upgrade) during the year will be entitled to pay a Pro Rata fee (or uplift) with the renewal process remaining the same (i.e. renewal on 30 June). The option to step down a Tier is only available upon renewal.

Membership Service	Individual	Tier 1	Tier 2	Tier 3
Annual Subscription (+GST)	\$420	\$950	\$2,950	\$7,950
User Account	0	1	10	Unlimited
Annual Report	✓	✓	✓	✓
Participate in knowledge communities	✓	✓	✓	✓
Access knowledge-base	✓	✓	✓	✓
Access to guidelines	✓	✓	✓	✓
Enter Spatial Excellence Awards including DVYD Awards	✓	✓	✓	✓
Event discounts	✓	✓	✓	✓
Networking events	✓	✓	✓	✓
Participate in advocacy groups	✓	✓	✓	✓
Participate in Think Tanks	✓	✓	✓	✓
SIBA Newsletter (Weekly)	✓	✓	✓	✓
View discussions	✓	✓	✓	✓
Extended News for Members	✓	✓	✓	✓
Mentor Program (as mentee)		✓	✓	✓
Join discussions, groups and exclusive meet-ups		✓	✓	✓
Directory Listing		✓	✓	✓

Tiered Membership model for SIBA (19th January 2015)

Right to vote in SIBA board elections <i>(excluding Associate Members)</i>		✓	✓	✓
Search tender alerts		✓	✓	✓
Webinars		✓	✓	✓
Right to stand as a candidate in SIBA board elections			✓	✓
Position Magazine			✓	✓
Submit articles to be published on SIBA website			✓	✓
Enhanced website profile			✓	✓
Full member discounts <i>(from SIBA Shop and Association)</i>			✓	✓
Business Tools <i>(HR advice, templates, sample documents)</i>			✓	✓
SIBA Business Workshops			✓	✓
Exclusive Executive Lunch <i>1 Free ticket annually.</i>				✓
Free tickets - Networking breakfasts <i>Valued at \$1200 (1 tickets per breakfast)</i>			✓	
Free tickets - Networking breakfasts <i>Valued at \$2500 (2 tickets per breakfast)</i>				✓
1 X Free ticket to Locate Conference <i>Valued at \$1200</i>				✓